



**METROPOLITAN  
TRANSPORTATION  
COMMISSION**

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***Memorandum***

TO: Minority Citizens Advisory Committee  
FR: Administration and Technology Services  
RE: Contracting and Outreach Efforts Update

DATE: September 2, 2008

W.I. 1114

**Disparity Study Update**

Caltrans conducted and finalized in June 2007, a state-wide disparity study covering the contracting opportunities it funds and has submitted the study to FHWA for review and approval. Caltrans has instructed its subrecipients to continue to follow “race neutral” means of contracting and determining the Annual Availability Disadvantaged Business Enterprises (DBE) Participation Level (AADPL), pending approval of its study by FHWA. MTC’s FY 08/09 AADPL has been approved by Caltrans. The approved AADPL is included as Attachment A and summarized below:

<b>Funding Source</b>	<b>New Federally-Funded Third Party Contracts</b>	<b>Projected DBE Availability</b>	<b>Annual DBE Availability</b>
MTC-FHWA	\$26,676,311	4.78%	4.78%
MTC/SAFE-FHWA	\$350,000	1.63%	1.63%
MTC – FTA	\$1,779,627	1.70%	1.70%

A number of Bay Area transit operators have, or are in the process of conducting disparity studies. The status of these studies is summarized below:

- Santa Clara Valley Transportation Authority (VTA) performed a disparity study with the assistance of CRA International (CRA). The VTA study was finalized in December, 2007, and final study is published on the VTA website.
- San Mateo County Transit District (SamTrans) is currently a study, with assistance from CRA.
- San Francisco Bay Area Rapid Transit District (BART) is currently conducting a study, with the assistance of Mason Tillman and Associates (MTA).
- San Francisco Municipal Transportation Agency (SFMTA) performed a disparity study with the assistance of CRA, this study has not yet been adopted/finalized.

### **MTC Outreach Efforts**

Working with the Business Outreach Committee (BOC), MTC hosted and participated in a public participation meeting on April 23, 2008. Staff participated in the April 3, 2008 Cal Mentor Annual Meeting, hosted by Caltrans. On July 23, 2008, as a member of the BOC also participated in the outreach-networking event for architectural and engineering firms, which was held at SFMTA.

### **Business Outreach Committee**

The BOC continues to promote outreach by holding outreach events, issuing the BOC brochure, and issuing the quarterly newsletter. Attached is the second newsletter and updated brochure, which now includes information on two new BOC members:

- The Alameda County Congestion Management Agency (ACCMA), and
- The Water Emergency Transportation Authority (WETA).

The BOC continues to have interest from other transportation agencies that wish to join the BOC. This is exciting to the BOC as we feel that having more transportation agencies in our group will only enhance our efforts in assisting DBE, WBE, and SBE firms with doing business with our agencies.

### **Other Outreach Efforts and Events**

MTC continues to include a downloadable version of the MTC Consultant Form, the BOC quarterly newsletter, information on recently awarded contracts, and a forecast of upcoming contracts on our web page.

MTC will host the next BOC outreach event directed at construction firms and tentatively scheduled for October 22, 2008. As more details are decided upon, staff will update the MCAC.

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Denise Rodrigues, Contract Administrator

### **Attachments**

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## **Attachment A**